

Advisory Circular

GUIDANCE ON AIR OPERATOR CERTIFICATE OPERATING REQUIREMENTS

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GENERAL

Advisory Circulars (ACs) are issued by the Director-General of Civil Aviation (DGCA) from time to time to provide practical guidance or certainty in respect of the statutory requirements for aviation safety. ACs contain information about standards, practices and procedures acceptable to CAAS. An AC may be used, in accordance with section 3C of the Air Navigation Act (Cap. 6) (ANA), to demonstrate compliance with a statutory requirement. The revision number of the AC is indicated in parenthesis in the suffix of the AC number.

PURPOSE

This AC provides guidance to demonstrate compliance with, and information related to, requirements on continuing operations under an Air Operator Certificate (AOC) granted by the CAAS under the Air Navigation (119 – Air Operator Certification) Regulations (ANR-119).

APPLICABILITY

This AC is applicable to the operator holding an AOC under ANR-119.

RELATED REGULATIONS

This AC relates specifically to Division 3 in Part 2 of ANR-119.

RELATED ADVISORY CIRCULARS

- AC 119-3-2 Aircraft Leasing

CANCELLATION

This is the first AC issued on the subject.

EFFECTIVE DATE

This AC is effective from 1 October 2018.

OTHER REFERENCES

Nil.

GUIDANCE 119REG28 GUIDANCE FOR REGULATION 28 OF ANR-119 – FLIGHT OPERATION REQUIREMENTS

- 1 Regulation 28(3) of ANR-119 caters for flights that may not be “commercial”, such as positioning flight or non-revenue flight where there is no paying passenger or commercial cargo carried. The procedures for operating such flights are to be included in the Operations Manuals. In developing these procedures, the AOC holder should take into account all operational considerations including flight planning, crew requirements to ensure a safe flight.

GUIDANCE 119REG29 GUIDANCE FOR REGULATION 29 OF ANR-119 – LEASING AND INTERCHANGE OF AIRCRAFT

- 1 A Singapore AOC holder intending to be involved in operational leasing arrangements should refer to AC 119-3-2 when seeking an approval under Regulation 29 of ANR-119 from the CAAS.

GUIDANCE 119REG31 GUIDANCE FOR REGULATION 31 OF ANR-119 – VARIATION TO AIR OPERATOR CERTIFICATE

- 1 Variation to the AOC includes changes to the following:
 - (a) Name of the organisation specified in the Air Operator Certificate.
 - (b) Address of the organisation specified in the Air Operator Certificate.
 - (c) The AOC holder’s accountable manager or persons nominated in accordance with Regulation 12 of ANR-119.

Note: Justification of the suitability of a person to become the accountable manager will be required.
 - (d) The approved facilities or capabilities.
 - (e) Updates to the scope of the AOC or any detail in the Operations Specifications, such as inclusion of an additional aircraft type, an additional destination or extension of routes; or a new special operation to be undertaken.
- 2 The application for a variation of its AOC should be made using form CAAS (AW) 68A, with full details of the requested amendments. The minimum notice required is 30 days, but the AOC holder is advised to give as much notice as possible before the intending changes.
- 3 On receipt of form CAAS (AW) 68A, depending on the types of operations requested, special inspection and/or a proving flight may be required. After all documentation is complete and upon satisfactory completion of any special inspection, the relevant amended page of the AOC or the operations specifications will be sent to the AOC holder as approval for the requested variation to the AOC.