

Prospective Applicant’s Pre-assessment Statement of Intent (PAPSI)
 (To be completed by applicant for Certificate of Approval)

Part 1 - Particulars of Organisation

Name of Organisation:	
Address of Facilities:	Telephone: Facsimile: www:
Representative of Organisation(Name and appointment) ¹	Telephone: Facsimile: Email:

Part II - Particulars of Key Personnel²

Designation : _____

Name: _____

Address: _____

Phone: _____

Nationality (of the Accountable Manager): _____

Part III - Type of Approval Required

Type of Approval required: * tick where applicable

1. SAR 145 Organisation

2. SAR 145 Sub-part D

Rating(s) ³ applied for:	Planned date of operation:
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Additional information that provide a better understanding of the proposed operation or business.(Attach additional sheets, if necessary)

Proposed training⁴:

¹ Representative could be the Quality Manager or the Accountable Manager
² Key Personnel are the Quality Manager and the Accountable Manager.
³ Refer to SAR 145 Section 2 Appendix 1
⁴ Personnel Requirements for the approval can be found in SAR 145.30 and SAR 145.35.

Part IV – Declaration by Applicant

The statement and information contained in this form denotes an intent to apply for a CAAS Certificate of Approval		
Name of Organisation:		
Signature	Date	Name and Title

Part V – For Official Use

Received by:	Date Received:
Assigned Manager:	File Reference:
Pre-application meeting date:	
Remarks:	